

**PROBATE COURT OF HAMILTON COUNTY
RALPH WINKLER, JUDGE**

GUARDIANSHIP OF _____

CASE NO. _____

**GUARDIAN'S ACCOUNT
(R.C. 2109.30)**

_____ Account

From _____ To _____

Page _____ of _____ pages

Date	Description	Voucher No.	Receipts	Disbursements
	(Balance from previous account)			\$

CASE NO. _____

Page _____ of _____ pages

Date	Description	Voucher No.	Receipts	Disbursements
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CASE NO. _____

RECAPITULATION

Balance from previous account or inventory - from page 1..... \$ _____
Total Receipts \$ _____
Total Disbursements \$ _____
Balance Remaining \$ _____

ITEMIZED STATEMENT OF ALL FUNDS, ASSETS AND INVESTMENTS

ITEM _____

\$ _____

Attorney
Attorney Registration No. _____

Guardian

Typed or Printed Name

Address of Guardian

City, State, Zip Code

Phone Number

**PROBATE COURT OF HAMILTON COUNTY, OHIO
RALPH WINKLER, JUDGE**

**TRUST OF
GUARDIANSHIP OF
ESTATE OF _____**

CASE NO. _____

ENTRY SETTING HEARING ON ACCOUNT

The Court sets _____ at _____ o'clock ____ M.
as the date and time for hearing on the current/final account in this matter. If notice is required,
the Court orders that notice of the hearing on the account be given to all parties entitled to notice,
who do not waive the same, at least fifteen (15) days prior to the date and time set for
hearing.

Date

Ralph Winkler, Probate Judge

Attorney

Attorney Registration No. _____

**PROBATE COURT OF HAMILTON COUNTY, OHIO
RALPH WINKLER, JUDGE**

**TRUST OF
GUARDIANSHIP OF
ESTATE OF** _____

CASE NO. _____

NOTICE OF HEARING ON ACCOUNT

To:

You are hereby notified that a _____ account covering the period from _____ to _____ has been filed, and the hearing will be held on _____ at _____ o'clock ___ M. The Court is located at the William Howard Taft Center, 230 East Ninth Street, Ninth Floor, Cincinnati, Ohio 45202-2145.

You are required to examine the account, to inquire into the contents of the account, and into all matters that may come before the Court at the hearing on the account. **There is no requirement to appear for this hearing if you have no exceptions to the account.** Any exceptions to the account shall be filed in writing not less than five days prior to the hearing. Absent the filing of written exceptions, the account may be approved without further notice.

Fiduciary/Attorney for Fiduciary

Attorney Registration No. _____

APPROVED
REJECTED (LETTER ATTACHED)
Court Use Only

PROBATE COURT OF HAMILTON COUNTY, OHIO
RALPH WINKLER, JUDGE

IN RE: _____

CASE NO. _____

NOTICE OF RETRIEVING DOCUMENTATION FOR ACCOUNTS

Check the box indicating how the supporting documentation, copies and/or account forms left with the accounting department should be handled after the account is approved/rejected.

- Mail back documents in enclosed self-addressed stamped envelope. If no envelope – will be charged to mail back
- Place documents in the Attorney Mailbox (will pick up within 30 days).
Mailbox No. _____
- Destroy documents (shred).

**THESE ARE THE MOST COMMON REASONS FOR REJECTIONS
SO PLEASE MAKE SURE THESE REQUIREMENTS HAVE BEEN
COMPLETED**

(If pertains to the type of Account being filed)

- Starting balance matches Inventory/most recent Partial/Current Account
- Original Signature on Account
- Total Receipts and Distributions balance
- Newly Discovered Asset (Form 106.11)
- Attorney Fees (Consents - Form 210.05 or Application and Entry with timesheets for fees over \$4,000)

Date

Signature

Print Name
 Fiduciary Attorney

**PROBATE COURT OF HAMILTON COUNTY, OHIO
RALPH WINKLER, JUDGE**

MATTER OF _____

CASE NO. _____

**ENTRY APPROVING AND SETTLING ACCOUNT
[R.C. 2109.32]**

Upon hearing the account filed _____, the Court finds that:

[Check whichever of the following are applicable]

- The _____ partial account has been lawfully administered;
- The events have occurred after which the Court may approve and settle a final account.
- The events have occurred after which the Court may approve and settle a supplemental final account.

The account is therefore approved and settled.

[Check whichever of the following are applicable]

The fiduciary shall be discharged without further order of the Court twelve months following the approval of the final and distributive account unless discharged by this entry.

- The fiduciary is discharged herewith.
- The surety bond is terminated herewith.
- This is a final account of a (deceased) (removed) (resigned) fiduciary. The estate shall remain open.
- This is a final account of the guardianship for the estate only. This matter shall continue as a person only guardianship.
- This is a final account of a beneficiary of a trust. The trust estate shall remain open for other beneficiaries of the trust.

Name of Fiduciary: _____

Date

Ralph Winkler, Probate Judge