PROBATE COURT OF HAMILTON COUNTY, OHIO
RALPH WINKLER, JUDGE

IN THE MATTER OF:_____

CASE NO.:_____

APPLICATION TO PREPARE TRANSCRIPTION

I request that a transcript be prepared of the recorded hearing before Judge/Magistrate _____
(insert name)

heard on _____ at _____.
(insert court date) (insert time)

The transcript is needed for a/n _____scheduled before Judge/Magistrate
(insert type of hearing)

_____on _____, 20__ .
(insert name) (insert court date)

PLEASE MAKE THE APPROPRIATE SELECTIONS:

_____ Original
_____ Additional paper copy
_____ Electronic Copy

TRANSCRIPT PAGE RATES AS FOLLOWS:

Regular Rate (more than 10 business days).. $4.50 per page
Expedited Rate.....……...$7.95 per page
1 to 5 business day (s).....……...$5.95 per page
6 to 10 business days…….……..$5.45 per page

*The fee for a copy of a prepared transcript is $0.15 per page for a paper copy or free for an electronic copy.

PAYMENT Info: 100% of estimate must be paid by Pro SE individuals before work will begin on any transcript. You will be contacted by the Court for payment arrangements.

_____ _____ _____
Signature Print Name Daytime Phone **(MUST PROVIDE)**

_____ _____
Email address Attorney License No.

FOR INTERNAL USE ONLY: _____ Minutes @ ____ $4.50 Regular Rate or $_____
(expedited) Rate = **TOTAL ESTIMATE: $_____ Deposit Required: $_____**

Estimate provided by: _____ via phone on _____. Estimate accepted for further processing: ___ YES ___NO on _____. Deposit received on:_____ Amount Received: $_____

ORDER TO PREPARE TRANSCRIPT

It is the order of this court that a transcript of the above hearing be prepared. All costs to be paid by applicant directly to the court reporter. The court reporter will require a deposit. This deposit must be paid directly to the court reporter. Failure to timely pay the fee may result in sanctions being issued by the court against the applicant that ordered the transcript.

_____
Ralph Winkler, Probate Judge