

PROBATE COURT OF HAMILTON COUNTY OHIO

HOW TO OBTAIN A CERTIFIED COPY OF YOUR MARRIAGE LICENSE

Please be advised, these instructions only apply if your Marriage Record is on file with the Hamilton County Probate Court. To receive a copy of this legal document, either apply in person at the Marriage License Department, Room 10130, or fill out the form below. Mail the form along with a *self-addressed, stamped envelope*, to the address below. The cost is \$2.00 per copy. Send, *Cashier's Check or Money Order*, no personal checks, made out to "Hamilton County Probate Court". We must have received the Marriage Certificate return from the person who solemnized your ceremony in order to certify the license.

APPLICATION FOR CERTIFIED ABSTRACT OF MARRIAGE

Name to be Searched:

Spouse's Name:

Date Marriage Solemnized:

Marriage License Number (if known) _____

RETURN TO:

NAME

STREET

CITY, STATE, ZIP

TELEPHONE

MAIL TO:

Hamilton County Probate Court
Marriage License Department
Room 10160
William Howard Taft Center
230 E. Ninth Street,
Cincinnati, Ohio 45202-2145

VERY IMPORTANT
ENCLOSE TWO (\$ 2.00) DOLLARS FOR EACH COPY REQUESTED
WE DO NOT ACCEPT PERSONAL CHECKS

CHANGING YOUR NAME?

If you are a bride changing your last name to that of your groom, you will want your SOCIAL SECURITY CARD to reflect your new last name. This does not change your number. You may telephone 1-800-772-1213, or you may take your card (or stub if you lost your card) to the nearest SOCIAL SECURITY OFFICE. You must provide two documents, such as MARRIAGE LICENSE, DRIVER'S LICENSE (in prior name), etc. that show both your old and new names.